

What is GO 4 Schools

Dear Parent/Carer,

Using GO 4 Schools, you will be able to view your child's progress online and access the following information at any time.

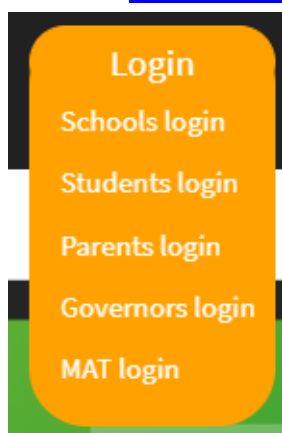
- **Timetable** – Your child's daily and weekly timetable
- **Attendance** – Shown from the start of the academic year
- **Progress Reports** – Tracking Reports which are published twice a year
- **Behaviour information** – A summary of positive and negative events, plus any managed detentions your child has been issued
- **Homework** – Homework tasks due in the next 7 days

Your child's page is constantly updated, providing you with the latest information.

You will also have access to this information via a mobile parent app. Additional help documents for the Mobile App are available to parents and more information can be found at [GO 4 Schools support Mobile app quick guide](#).

Logging in for the first time

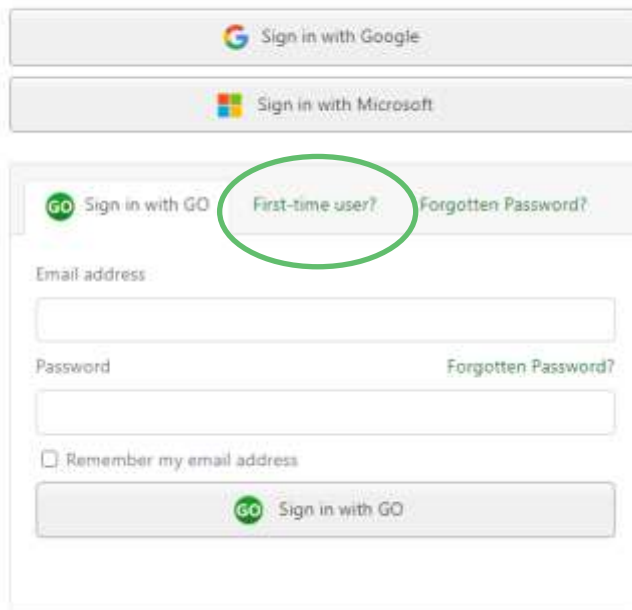
Browse to www.go4schools.com and from the **Login** menu choose **Parents login**



On the login page, click the **First-time User?** tab

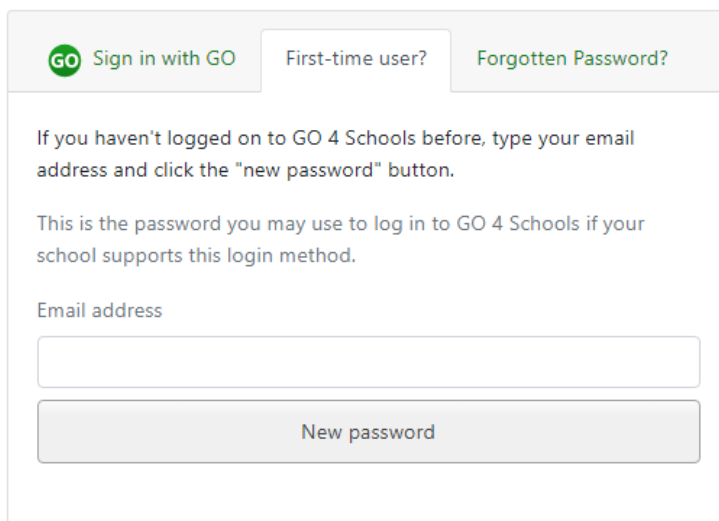
Sign in

Please note that not all login methods are supported by all schools.



The screenshot shows the login interface with three tabs: 'Sign in with GO', 'First-time user?', and 'Forgotten Password?'. The 'First-time user?' tab is highlighted with a green circle. Below the tabs are input fields for 'Email address' and 'Password', a 'Remember my email address' checkbox, and a 'Sign in with GO' button.

Use the **Email address** field to provide your email (that you've used at the school for your parental Record) and click **New password**:



This screenshot shows the 'First-time user?' tab selected. It contains instructions: 'If you haven't logged on to GO 4 Schools before, type your email address and click the "new password" button.' and 'This is the password you may use to log in to GO 4 Schools if your school supports this login method.' Below the text is an 'Email address' input field and a 'New password' button.

An email will be sent from GO 4 Schools to the email address you've submitted – it shouldn't take longer than 5 minutes, please check your Spam and Trash inbox if you're not seeing this email.

In the email, you'll find a link to set a password. Your password must conform to the following requirements:

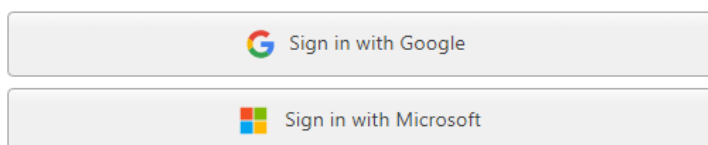
- Be at least 8 characters long
- Have not been previously used on GO 4 Schools
- Contain the following:
 - At least 1 uppercase character (from A - Z)
 - At least 1 lowercase character (from a-z)
 - At least 1 numerical character (from 0-9)
 - At least 1 special character (from @ # \$, % ^ & *)

Logging in again

From now on, you can log in by entering your email address and password in the login fields on the **Schools login** page.

Single sign on

[Sign in with Google](#) or [Sign in with Microsoft](#) can be used from the Login page to authorise access to GO 4 Schools by allowing you to log in with these third party accounts.



[Subject to your school enabling the SSO on GO 4 Schools and sharing external authentication with GO 4 Schools.](#)

Logging out

On the far right of the menu bar at the top - extent the menu under your **UserName**, click **Logout**, which will log you out of the site completely.



Once logged in, what will you see?

(Remove screenshots and information depending on the modules and settings used in your school plus how much information you wish to share with parents. This is a good opportunity to review what information in different modules is visible to parents in GO 4 Schools.)

Once logged in the parent can access all children at the same school.



Updating settings and passwords

GO 4 PARENTS



To update the settings for notifications and emails generated by GO 4 Schools select the person icon on the top menu bar and the 'Settings' option.

Once in the settings page you can check the email contact address used by the school and notify the school if updated contact details are required using the text box provided.

To manage your communication settings a table showing options for Email, Mobile App and SMS are visible depending on the school's subscription, these can be updated specifically for each of the options available to the school:

	Receive updates by Email			Receive notifications via Mobile App			Receive updates by SMS	
	Enabled by school	Use when enabled?		Enabled by school	Use when enabled?		Enabled by school	Use when enabled?
Daily homework summaries	No	No	↔	No	No	↔	No	No
Daily/weekly behaviour summaries	No	Yes	↔	No	No	↔	No	No
Detention updates	Yes	Yes	↔	Yes	No	↔	No	No
Attendance updates	Yes	Yes	↔	Yes	No	↔	No	Yes
School messages	Yes	Yes	↔	Yes	Yes	↔	No	Yes

At the bottom of the page you can also update your password from the settings page.

Change your GO 4 Schools password

Update your GO 4 Schools password in the boxes below and click the "Change" button. Please note, this will not change the password you use with single sign on providers such as Microsoft or Google.

Current password used to login from home:

New password to use to login from home:

Confirm new password:

Student page – The Overview menu

ADAMS, Sophie

2021 ▾ Year 11 (Current), 11D, House: Da Vinci



Links at the top of the page will allow you to see detailed information and alerts for homework tasks, inbox messages, detentions, and reports. The academic year can be

changed from a drop-down list if previous years are visible.

The icon will display any student data that the school has shared with you regarding your child including SEND, FSM, PPI etc.

0
Homework

185
Inbox

0
Detentions

1
Reports

Alerts for items that have not been viewed will be displayed alongside the icons for each of these areas in GO 4 Schools.

Timetable

Today's timetable is visible with a link to the full timetable.

🕒 Timetable			
08:50	09:20	Tutorial, 11D/Tu	Mr S GREEN
09:20	10:20	BTEC Sport, 11n/Pe1	Miss T TRIBBICK
10:20	11:50	Chemistry, 11NT/Ch	Mrs L LINSTEAD
11:50	12:50	Chemistry, 11A/Ch1	Mrs L LINSTEAD
12:50	14:20	Life Skills, 11n/Ls1	Mrs H HANG
14:20	15:20	Health & Social Care, 11W/Hs1	Miss B BAJRAKU

Homework

A homework overview is visible and can be shown as a detailed list view. Students can mark a homework as "Done", and this is a read only view for parents and teachers.

📁 Homework (4) Due within the next 7 days or the last			
Due ↕	Subject ↕	Task ↕	Done ↕
Today	Maths sample 11g/Ma1	Maths GCSE Y11 Worksheet 1 Guidance time: up to 40 min.	<input type="checkbox"/>

Maths GCSE Y11 Worksheet 1

Subject:	Maths sample	Status:	Complete
Due Date:	Today	Set Date:	5 May 2023
Set By:	School Manager		

Description

Complete the questions on the attached sheet.

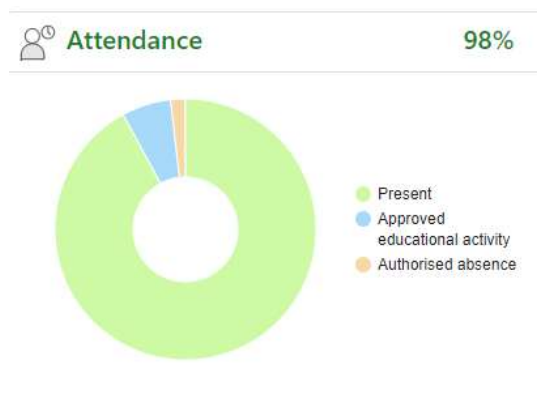
Recommended Time Spent On Task: 0-40 mins

Resources

 GCSE Y11 Homework worksheet1.doc	Download
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✕ By clicking on the link for the task the homework will display in a pop-out window and include any links to support the work.

Attendance



An attendance summary chart displays the percentage of present and other key absences recorded by the school.

Behaviour

A summary table of positive and negative behaviour events.



The Attendance menu



Attendance

This page has two tabs, an attendance summary, and a calendar view.

The session summary shows a count of all attendance marks received your child and as a percentage of total possible school attendance. Additional charts show the student's overall attendance pattern as the academic year develops week by week.

Week	7	28	29	30	31	32	33	34	35	36	37	38	39	40
% Attendance	7.7	97.4	97.5	97.6	97.7	97.7	97.7	97.8	97.9	97.9	98.0	98.1	98.1	98.1
% Present	5.8	96.6	96.7	96.8	96.6	96.6	96.6	96.7	96.8	96.9	97.0	97.1	97.1	97.2
% Approved educational activity	9	0.9	0.8	0.8	1.1	1.1	1.1	1.1	1.1	1.0	1.0	1.0	1.0	0.9
% Authorised absence	3	2.6	2.5	2.4	2.3	2.3	2.3	2.2	2.1	2.1	2.0	1.9	1.9	1.9
% Unauthorised absence	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% Unknown	0	0	0	0	0	0	0	0	0	0	0	0	0	0
% Late	5	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.3	0.3	0.3	0.3	0.3

A Heat map shows your child's average attendance for each session across a week so days where attendance may be a concern are clearly flagged.

The Behaviour menu



Behaviour

Tabs on this page will show various details of behaviour recorded in GO 4 Schools:

Behaviour summary

View behaviour events ▾

Detention summary

The **summary of all events table** is a count of all types of event recorded for your child and the total score for each event raised. These can be viewed by positive and negative events.

Event	Count	Student score
C3 Serious out of lesson incident	1	-3
P2 Recognition for an excellent contribution	41	82
P1 Verbal recognition for a good contribution	107	107

Behaviour by subject and group displays your child's behaviour net score from both positive and negative events and then compares this to the subject average score for all other students who study this subject in the same year group.

View behaviour events: this tab enables the display of all recorded events in date order with options to view additional details and detention information if applicable.

<input type="checkbox"/> Show event details	<input type="checkbox"/> Show events with detentions only	<input type="checkbox"/> Show managed detention details
Tue, 11 May OBAZEE WOGNIN, C	P2 Recognition for an excellent contribution Year 11, Media Studies, Md	
Fri, 30 Apr BELL,K, A	P1 Verbal recognition for a good contribution Year 11, Psychology, Py, 11W/Py1	

Detention summary will show a count of all detentions allocated, completed, or pending for your child with details for set detentions or those awaiting allocation to a timeslot.

Detention summary

Not yet allocated	0
Upcoming	1
Attended	0
Completed	0

Today's and upcoming allocated managed detentions

Detention session	When event occurred	Event and managed detention
SLT detention Mon, 15 May 16:00 - 17:00 R101 (GO4Schools)	Yesterday School Manager	Verbal abuse of staff or students SLT Detention

The Homework menu



Homework

Tabs to view homework are available to view tasks set. Each task has a link to view the homework via a pop-out and on the student site the homework tasks can be marked as done.

Ongoing (0)

Extended (0)

Due at least 7 days ago (50)

History (54)

Set today (0)

Detailed homework can be selected by subject and by recent/historic tasks. In GO 4 Schools teachers have an option to track completion of homework which displays as a status – Complete, incomplete, absent when set, absent when due.

Specific tasks can also be linked to a markbook in GO 4 Schools where a teacher can record an assessment mark for the homework which both the student and parent can see.

Due	Subject	Task	Status	Grade / Mark	Set	Done
Today	Maths sample 11g/Ma1	Maths GCSE Y11 Worksheet 1 Guidance time: up to 40 mins	Complete	-	5 May 2023 School Manager	
15 May 2023	History sample 11g/H3	Queen Elizabeth I Guidance time: 30-60 min	No Status	n/a	8 May 2023 School Manager	
15 May 2023	French sample 11g/F1	French Nouns and articles revision Guidance time: 30-60 min	No Status	n/a	8 May 2023 School Manager	

The Online inbox menu



Inbox

This is the summary of all emails sent to parents and students that are auto generated for homework, behaviour and progress reports or sent by the school for notifiable detentions, attendance absences and general messages.

The Progress Reports menu



Half term 5
Snapshot, 8
May 2023



Progress
reports, Today

Published reports are displayed as icons that can be used to open the PDF report to view the details. Any unread reports are highlighted as shown.