

ST BERNARD'S WAY



# St Bernard's Catholic High School

## CAREERS and ENTERPRISE

### STRATEGIC PLAN

#### 2019 – 2020





## Year 7 – Engagement and Introduction to Careers and Enterprise

(Outcome – Increased awareness and knowledge of the world of work)

Date	Activities	Gatsby Benchmarks	Unifrog Competencies
September 18 <sup>th</sup>	Y7 EPRA	3	AH, I, SP, C
October 16 <sup>th</sup>	Restart Your Heart and NHS Careers Day	1, 2, 5	Lis, PS, T, C
November 4 <sup>th</sup>	Remembrance Events		Lis, T, C
November 6/7 <sup>th</sup>	AESSEAL STEM Engineering Visit	2, 3, 4, 5, 6	AH, PS, T, I, C
November 11 <sup>th</sup> & 18 <sup>th</sup>	PSHCE – Enterprise skills and Introduction to Careers	1, 3, 4	All
November 19 <sup>th</sup>	Unifrog Launch Assembly, completion of Post 16 Intentions and career searches.	1, 2, 3, 5, 7, 8	AH, SP, I, C
November 25 <sup>th</sup> & December 2 <sup>nd</sup>	PSHCE – Challenging Career stereotypes and Raising aspirations	1, 2, 3, 4	All
December 4 <sup>th</sup>	Unifrog - Intro to recording Activities and Competencies	All	All
December 12 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All

December 16th	Subject evening	1	
December	Christmas Fundraising		P, T, I, C
January 13 <sup>th</sup>	Mental Health Activities		Le, P, SP, I, C
January 31 <sup>st</sup>	Careers Fayre	1, 2, 3, 4, 5	AH, Lis, I, C
February - Week Beginning 10 <sup>th</sup>	HEPP Visit to Sheffield University	1, 3, 7	AH, Lis,
February 27 <sup>th</sup>	Unifrog – What are you key skills?	1, 3, 5, 7	All
March 4 <sup>th</sup>	Careers Week Events – Unifrog Themed week	1, 2, 3	AH, I, C
March 25 <sup>th</sup>	Get Up To Speed – STEM Event	1, 2, 3, 4, 5, 7	AH, Lis, I, C
March 25 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
May 18 <sup>th</sup> – June 22 <sup>nd</sup>	PSHCE – Managing Finances	4	N, PS
Date TBC	Manchester University - Going to Uni to study Medicine and Academic Subjects. –	1, 7	AH
May 4 <sup>th</sup>	Employer Encounter Assembly and workshop	1, 2, 4, 5	AH, Lis, C
May 11 <sup>th</sup>	Mental Awareness Week Activities		Lis, P, SP, I, C, T
May 18 <sup>th</sup>	Unifrog – What is your dream job?	3, 4, 5, 7,	All
June 29 <sup>th</sup>	Sports Awareness Week	4	Le, PS, T, C

June 30 <sup>th</sup>	Unifrog – review key Competencies -review of the year - recording of Activities	1, 3, 5, 7	All
July 7 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
July 13 <sup>th</sup>	Lockerbie Residential	5	All

## Year 8 – Development of Careers Paths and Subject Engagement (Outcome – Knowledge led options with links to world of work)

Date	Activities	Gatsby Benchmarks	Unifrog Competencies
October 16 <sup>th</sup>	Restart Your Heart and NHS Careers Day	1, 2, 5	Li, PS, T, C
October 21 <sup>st</sup>	Y8 Make Your Mark Day and EPRA	3	AH, Lis, SP, Lit, N, I
October 22 <sup>nd</sup>	Unifrog - completion of Post 16 Intentions and career searches.	1, 2, 3, 5, 7	AH, SP, I, C
November 4 <sup>th</sup>	Remembrance Events		Lis, T, C
November 6/7 <sup>th</sup>	AESSEAL STEM Engineering Visit	2, 3, 4, 5, 6	AH, PS, T, I, C
December 4 <sup>th</sup>	RE London Residential	5	All
December 12 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	AH, SP, Lis
December	Christmas Fundraising		P, T, I, C
January 13 <sup>th</sup>	Mental Health Activities		Lis, P, SP, I, C, T

January 22 <sup>nd</sup>	Unifrog - Exploring Careers and Post 16 Pathways – Supporting Options - Skills for Careers	1, 2, 3, 5, 7	AH, SP, I, C
January 27 <sup>th</sup>	Employer Encounter Assembly and workshop	1, 2, 4, 5	AH, Lis, C
January 31 <sup>st</sup>	Careers Fayre & HEPP Workshop	1, 2, 3, 4, 5, 7	AH, Lis, I, C, N, Lit
Jan/Feb - TBC	Cambridge University Presentation	4, 7	AH, I
Jan/Feb - TBC	Magistrates Court Mock Trial	3, 4, 5,6	Le, AH, P, PS, TI, C
February 4 <sup>th</sup>	Y8 Options Fayre - careers in CA's	1, 4, 8	AH, Lis,
February 6 <sup>th</sup>	Unifrog - Exploring Careers and Post 16 Pathways – Supporting Options - GCSE, choices, choices	1, 2, 3, 5, 7	AH, SP, I, C
February 10 <sup>th</sup> & 24 <sup>th</sup>	Y8 Options 1:1 Meetings	1, 4, 8	AH, Lis,
March 2 <sup>nd</sup>	Careers Week Events – Unifrog Themed week	1,2, 3,4, 5, 7	AH, I, C
March 13 <sup>th</sup>	Unifrog – Skills for Careers	1, 3, 5, 7	All
March 25 <sup>th</sup>	Get Up To Speed – STEM Event	1, 2, 3, 4, 5, 7	AH, Li, I, C
March 25 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
Date TBC	Manchester University - Going to University to study Medicine and Academic Subjects. –	3, 4, 7	AH
April 22 <sup>nd</sup> -24 <sup>th</sup>	Oaks Retreat	5	All
April - May	PSHCE – Making Financial Decisions	2, 4	PS, N, T

May 4 <sup>th</sup>	Employer Encounter Assembly and workshop	1, 2, 4, 5	AH, Lis, C
May 11 <sup>th</sup>	Mental Awareness Week Activities		Lis, P, SP, I, C, T
June 15 <sup>th</sup>	Unifrog – review key Competencies and review of year - recording of Activities	1, 3, 5, 7	All
June 29 <sup>th</sup>	Sports Awareness Week	4	Le, PS, T, C
June/July - TBC	Enterprise Finance Workshops	2, 3, 4	AH, C, Le, Lis, P, PS, T, I, C
July 7 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All

## Year 9 – informed career choices

(outcome - confidence in option choices and engagement with subjects)

<b>Date</b>	<b>Activities</b>	<b>Gatsby benchmarks</b>	<b>Unifrog competencies</b>
September 30 <sup>th</sup> – October 21 <sup>st</sup>	PSHCE – Future Aspirations	2, 3, 4	AH
October 16 <sup>th</sup>	Restart Your Heart and NHS Careers Day	1, 2, 5	Li, PS, T, C
October 15 <sup>th</sup>	Unifrog - completion of Post 16 Intentions and career searches.	1,2, 3, 5, 7	AH, SP, I, C
November/Dec – TBC	Rotherham University Business Master class	2, 7	AH, PS, T, C, I
November 4 <sup>th</sup>	Remembrance Events		Li, T, C
November 14 <sup>th</sup>	Sheffield Uni – Discover US – Raising aspirations of qualifying group of students - welcome	3, 7	AH, C, I

November 27th	Employer Encounter & workshop	1, 2, 4, 5	AH, Lis, C
December 3rd	Sheffield Uni – Discover US – Raising aspirations of qualifying group of students - introduction day	3, 7	AH, C, I
December 3rd	Employer Encounter - Royal Navy Live Event	1,3,5	AH, Lis
December 12 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
December	Christmas Fundraising		P, T, I, C
January 13 <sup>th</sup>	Mental Health Activities		Lis, P, SP, I, C, T
January 31 <sup>st</sup>	Careers Fayre & HEPP Workshop	1, 2, 3, 4, 5, 7	AH, Lis, I, C, N, Lit
February – date TBC	Cambridge University Presentation	3, 7	AH, I
February 13 <sup>th</sup>	Unifrog – Skills Development - Leadership	1, 3, 5, 7	All
March 4 <sup>th</sup>	Careers week Events – Unifrog Themed week	1, 2, 3, 4, 5, 7	AH, I, C
March 19th	Sheffield Uni – Discover US – Raising aspirations of qualifying group of students - exploring courses available	3, 7	AH, C, I
Monday 23 <sup>rd</sup>	Form Time – Careers and Post 16 searches	1, 2, 3, 5, 7	AH, SP, I, C
March 25 <sup>th</sup>	Get Up To Speed – STEM Event	1, 2, 3, 4, 5, 7	AH, Li, I, C
March 25 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
Date TBC	Medic Mentors	5, 7	AH

Date TBC	Girls in Trade Workshops	2, 3, 5,	AH, T, PS
April 4 <sup>th</sup>	Make Your Mark – Revision preparation day and EPRA	1, 3, 8	AH, Lis, SP, Lit, N, I
May 4th - 7th	Kingswood Retreat	5	All
May 11 <sup>th</sup>	Mental Awareness Week Activities		Lis, P, SP, I, C, T
June 8 <sup>th</sup>	Unifrog – Career Terminology - Creating a CV	1, 2, 3, 7	P, I, C
June 22 <sup>nd</sup>	Unifrog – Your Skills, Your Team, Your Future - review of the year - recording Activities	1, 3, 5, 7	All
June 24 <sup>th</sup>	Work Experience Launch	1, 2, 3, 5, 6,	I, C
June 29 <sup>th</sup>	Sports Awareness Week	4	Le, PS, T, C
June/July - TBC	Public Services Careers Event - TRC	1, 2, 5	AH, I, C
July 7 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All

## Year 10 – Well Informed and Ambition

(Outcome –Preparing for the world of work and Post 16 )

Date	Activities	Gatsby Benchmarks	Unifrog Competencies
September 23 <sup>rd</sup>	Assembly – Is money to root of all happiness?	1, 2, 4	Lis, N



October 1 <sup>st</sup> & 2 <sup>nd</sup>	Work Experience Matching Meetings	1, 2, 3, 5	AH, I, C
October 7 <sup>th</sup>	Unifrog – Post 16 Intentions review, Activities Recording and Careers Searching	1, 3, 5, 7	AH, SP, I, C
October 15 <sup>th</sup>	Employer Encounter & workshop	1, 2, 4, 5	AH, Lis, C
October 16 <sup>th</sup>	Restart Your Heart and NHS Careers Day	1, 2, 5	Li, PS, T, C
November 12 <sup>th</sup> – December 11 <sup>th</sup>	Work Experience Assembly and preparation in PD hour (this includes Post 16 Intentions, Work Life Balance, Debt and Finance)	1,2, 4	All
November 4 <sup>th</sup>	Remembrance Events		Li, T, C
November 21 <sup>st</sup>	Sheffield Uni – Discover US – Raising aspirations of qualifying group of students	3, 7	AH, C, I
December 3 <sup>rd</sup>	Employer Encounter - Royal Navy Live Event	1,3,5	AH, Lis
December 12 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
December	Christmas Fundraising		P, T, I, C
January 13 <sup>th</sup> – 17 <sup>th</sup>	Work Experience	1, 2, 3, 5, 6,	L, P, SP, I, C
January 30 <sup>th</sup>	Work Experience Reflection - review of journals and key Competencies	1, 3, 5, 6, 7	All
January 31 <sup>st</sup>	Careers Fayre & HEPP Workshop	1, 2, 3, 4, 5, 7	AH, Lis, I, C, N, Lit
February – date TBC	Cambridge University Presentation	7	AH, I
March 4 <sup>th</sup>	Careers week Events – Unifrog Themed week	1, 2, 3, 4, 5, 7	AH, I, C

March 9 <sup>th</sup>	Employer Encounter & Workshop – Police Cadets	1, 2, 4, 5	AH, C, PS, Lis
March 10 <sup>th</sup>	Sheffield University – Discover US – Raising aspirations of qualifying group of students	3, 7	AH, C, I
March 25 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
Date TBC	Girls in Trade Workshop	2, 3, 5	AH, T, PS
April 24 <sup>th</sup>	Unifrog – development of a CV	1, 2, 3, 7	P, I, C
May 4 <sup>th</sup>	Getting prepared for Mock Interviews	1, 3, 8	AH, C, P, I, Lis
May 6 <sup>th</sup>	Make Your Mark – Revision preparation day and EPRA	1, 3, 8	AH, Lis, SP, Lit, N, I
May 11 <sup>th</sup>	Mental Awareness Week Activities		Lis, P, SP, I, C, T
June 16-17 <sup>th</sup>	Mock Interviews	2, 3, 4,	AH, C, P, I, Lis
TBC	Oxford University Trip	7	AH
June - start	1:1 Personal Guidance Interviews to start	3, 8	AH, Lis, C, I
July 7 <sup>th</sup>	Unifrog – Skills Development - Independence - review key Competencies - review of the year - Activities	1, 3, 5, 7	All
June 29 <sup>th</sup>	Sports Awareness Week	4	Le, PS, T, C
July 7 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
Date TBC	Sheffield University – Discover US – Raising aspirations of qualifying group of students	3, 7	AH, C, I

## Year 11 – Prepared and Inspired

(Outcome –Prepared and ready for Post 16 )

Date	Activities	Gatsby Benchmarks	Unifrog Competencies
September 4th	Unifrog – Post 16 Intentions review	2, 3, 5, 7, 8	AH, SP, I, C
September 4 <sup>th</sup> - 30 <sup>th</sup>	Personal Statements – 1 <sup>st</sup> draft	1, 2, 3, 7, 8	AH, P, I, C
September 11 <sup>th</sup> – December 18 <sup>th</sup>	1:1 Personal Guidance meetings	3, 8	AH, Lis, C, I
September 23 <sup>rd</sup>	Assembly – Managing Finance	2, 4	Lis, N
September 30 <sup>th</sup>	Assembly – Future Living (Mortgages)	2, 4	Lis, N
October 1 <sup>st</sup>	EPRA	7, 8	AH
October 16 <sup>th</sup>	Restart Your Heart and NHS Careers Day	1, 2, 5	Li, PS, T, C
November 11 <sup>th</sup>	LEAF Career Event	1, 2, 3, 4, 5,	AH,
November/December	Post 16 Open Events	3, 5, 7	AH, C, I
November 4 <sup>th</sup>	Remembrance Events		Li, T, C

November 4 <sup>th</sup> – December 6 <sup>th</sup>	Personal Statements	1, 2, 3, 7, 8	P, C
December 3rd	Employer Encounter - Royal Navy Live Event	1,3,5	AH, Lis
December 12 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	All
December 17th	Institute of Sporting Futures - Careers in Sport Post 16	1,3,4,5,7	AH
December	Christmas Fundraising		P, T, I, C
January 8 <sup>th</sup>	Make Your Mark – Revision Day	1, 7	AH, Lis, SP, Lit, N, I
January 8 <sup>th</sup>	Y11 Subject Evening	1, 2, 3, 7, 8	All
January 13 <sup>th</sup> – 24 <sup>th</sup>	Post 16 Applications	3, 5, 7, 8	AH, P, I, C
January 31 <sup>st</sup>	Careers Fayre & HEPP Workshop	1, 2, 3, 4, 5, 7	AH, Lis, I, C, N, Lit
March 4 <sup>th</sup>	Careers week Events – Unifrog Themed week	1, 2, 3, 4, 5, 7	AH, I, C
March 6 <sup>th</sup>	Unifrog – development of CV, recording key competencies and activities	1, 3, 5, 7	All
March 9 <sup>th</sup>	Employer Encounter & Workshop – Police Cadets	1, 2, 4, 5	AH, Lis, C
March 20 <sup>th</sup>	Unifrog – Coping with change - preparing to leave St Bernard's	1, 3, 5, 7	P, I, C
March 25 <sup>th</sup>	Academic Mentoring Day - Review of Post 16 Intentions, Activities and Competencies with parents	1, 2, 3, 7, 8	AH, SP, Lis
March - Date TBC	Be Inspired - Apprenticeships Event	3, 5, 6, 7	AH

Date TBC	Cambridge University workshop and Visit	3, 7	AH, I, C
Date TBC	Manchester University - Going to University to study Medicine and Academic Subjects.	3, 7	AH, C, I
Date TBC	Girls in Trade	2, 3, 5	AH, T, PS
April 20 <sup>th</sup> – May 22 <sup>nd</sup>	Post 16 Interviews and confirmation of destinations		AH

### **Gatsby Benchmarks:**

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experience of workshops
7. Encounters with future and higher education
8. Personal guidance



### **Unifrog Key Competencies Key:**

Employers, Post 16 providers and Universities look for the key Competencies in students. The plan above identifies where students are able to develop, use and reflect on these skills. Students are encouraged to regularly reflect on these skills and log these in Unifrog.

Code	Description	Code	Description
AH	Aiming High	T	Teamwork
Cr	Creativity	Lit	Literacy
Le	Leadership	Lis	Listening
P	Presenting	N	Numeracy
PS	Problem Solving	I	Independence
SP	Staying Positive	C	Communication